

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, MANGALAGIRI
DEPARTMENT OF BIOCHEMISTRY
4th STATE LEVEL ANDHRA PRADESH CONFERENCE 2024
UNDER THE AEGIS OF AMBI

Guidelines for Research Paper Abstract Submission:

1. Title

- **Clarity and Conciseness:** The title should clearly reflect the focus of the research.

2. Author Information

- **Full Names and Affiliations:** Provide full names and affiliations for all contributing authors.
- **Presenter/Corresponding Author:** Highlight the presenter/corresponding author in bold and underline. Include their contact details, such as address, email, and phone number.

3. Abstract Body

- **Word Limit:** Maximum of 1000 words.
- **Background:** Provide brief context and explain the importance of the study.
- **Aim & Objectives:** Clearly state the research aim or hypothesis.
- **Material & Methods:** Outline the study design, setting, participants, and key procedures.
- **Results:** Present main findings with sufficient detail, avoiding speculative statements.
- **Discussion & Conclusion:** Summarize the implications and potential impact of the findings.
- **References:** Include 2 to 3 key references in AMA style.
- **Keywords:** List 3-5 keywords that best describe the research focus.

4. Formatting

- **Font and Size:** Use Times New Roman, 12-point font.
- **Spacing:** Single-spaced text.
- **Margins:** One-inch margins on all sides.
- **Alignment:** Text should be left-aligned and justified.

Abstract should be submitted as both word docx and pdf file attachments to the email address ambiap24@gmail.com after receiving the confirmation email with your conference registration number.

Last date of submission of abstract is 25/06/2024. Subject of the email should clearly mention the category of presentation i.e., poster/paper/award paper along with the conference registration number.

Ex: ABSTRACT FOR POSTER PRESENTATION – AP AMBI 2024/001 – REGARDING

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Guidelines for paper presentation

- Time allotted for free paper presentation is 7 minutes of presentation & 3 minutes of Q&A whereas for award category paper presentation 10 minutes of presentation & 5 minutes of Q&A respectively.
- Prepare your slides in landscape orientation and standard 16:9 format ratio.
- When preparing your PowerPoint slides, remember that font on slides should be LARGE, clear, and visible. Regular text should be no smaller than 24 fonts, though headings will be larger.
- Lines on slides shall be double spaced.
- Maximum slides allowed is 15, excluding the references and title page.
- Please upload and preview your slides to make sure they appear correctly. You can do this early in the morning before the start of the program or during the coffee and lunch breaks on the day of your presentation in the room of your presentation.
- All references should be in AMA style. Refer: [Guide-to-AMA-Manual-of-Style.pdf \(lynchburg.edu\)](https://www.lynchburg.edu/~libref/guide-to-ama-manual-of-style.pdf)

Guidelines for poster presentation

- Poster size should stay within the following maximum dimensions (Portrait, A0):
Width: 841 mm
Height: 1189 mm
- Poster material can be paper, cloth or PVC flex not greater than 300 GSM.
- When preparing your poster, use adequate letter type and size to ensure good readability. Well-designed figures, graphs and tables will enhance the attractiveness of your poster.
- The title on your poster should be identical to the title of the corresponding abstract.
- Posters should show the names of all contributing authors appearing on the abstract and the affiliation of the presenting author.
- Posters should be mounted on the day your poster is scheduled 10 minutes before the session starts. Mounting materials will be available in the poster area.
- The presenting author should be in the vicinity of his/her poster during the assigned poster viewing session. Please, check the detailed program for the poster viewing schedule.